

Victoria Dropps

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Objective

I am an Oklahoma State University (OSU) Wildlife Biology pre-veterinarian graduate. I aspire to build a career in conservation.

Experience

Special Needs Pet Care Services

February 2019-Present

Caregiver:

- Network, generate and maintain substantial list of clients
- Implement specific care plans for individual needs
- Most clients have special needs animals such as handicaps, illnesses, and geriatric conditions
- High quality performance with consideration to punctuality, diligence with individual specifications, ensuring ample time for enrichment activities, daily updates for owners, and follow-up calls for quality assurance
- Detailed activity and medical spreadsheets as well as a personalized letter left for each client upon their return

Fisheries Department at OSU (Stillwater, OK)

April 2018-February 2019

Technician:

- Assist with field surveys (nest location, population counts, habitat measurements, etc.)
- Tend to the laboratory tanks (cleaning, feeding, testing water nutrient levels, record keeping)
- Assist with laboratory studies (anesthetize fish, DNA extractions, create and mount ossicle cross-sections)
- Georeferencing using GIS mapping program
- Data input and spreadsheet development

Colvin Wellness Center (Stillwater, OK)

August 2017-August 2018

Fitness Associate:

- Provide assistance with workout routines
- Enforce safety policies
- Maintain equipment and ensure functionality

All Pets Veterinary Hospital (Stillwater, OK)

August 2015-February 2016

Veterinary Technician:

- Assisted the doctor with procedures with patients in exam rooms and surgeries
- Set up blood work, fecal samples, etc. and process through appropriate machines when necessary
- Perform basic grooming services (nail trimming, mat removal, brushing, and bathing)
- Tend to boarding animals and facilities (feeding, exercising, bathing, administer medicine to animals with special health care needs, record keeping)
- Customer service and receptionist duties
- Stock duties for supplies and merchandise being sold

Mustang Animal Health Clinic (Mustang, OK)

June 2015-August 2015

Receptionist:

- Patient check-in, cashier, cleaning, and other administrative tasks
- Customer service and conflict resolution
- Occasionally perform duties outside of job description to help with animals and unique situations

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Education

Oklahoma State University

2014-2018

In the Natural Resource Ecology and Management program, majoring in Wildlife Biology with the pre-vet option.

South Central Climate Science Adaptation Center Internship

June 2018

Learned about management of different climates, how to collect, analyze, and apply climate data, communicate with stakeholders, and bring climate science applications into various fields of study.

Moore High School

2012-2014

Graduated having taken classes such as Zoology and Animal Science. Awarded a Future Farmers of America (FFA) scholarship my senior year. Speech awards from both JROTC and Future Business leaders of America.

Certifications

CPR/AED Certified

November 2017

Skills

Microsoft Office- proficient in Microsoft programs such as Word, Excel, Outlook, and PowerPoint.

Operation of laboratory equipment- microscope, centrifuge, IDEXX machine, ect.

Interpersonal- Customer service, animal handling/care, and conflict resolution.

Communication- Convey information efficiently and precisely, two speech awards (Future Business Leaders of America and ROTC).

Multi-task -Jobs have often required the need to manage multiple tasks with efficiency and precision.

Adaptability- Adapt quickly to new environments, apply prior related experience to learn the flow of new processes.

Technical Literacy- Standard software applications, point of sales system experience, word-processing.

Problem solving/Reasoning- Create workable solutions to resolve complaints, manage time efficiently, and improve processes.

Teamwork- Work professionally with customers and coworkers in a group setting.

Multicultural Awareness - Lived in Germany for 8 years and traveled abroad to numerous locations. Gained experience in a variety of diverse cultures and customs.

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References

Anthony Potter, Chief Master Sergeant, USAF

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Dr. Craig Davis

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Kimberly Brown

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